



LWML

New Jersey District

Mission Grant Guidelines

SUBMIT BY NOVEMBER 15, 2019.

GUIDELINES FOR MISSION GRANTS

It's time again for your society to exercise the privilege of submitting mission grant suggestions. There are many needs to be met in our urban and suburban areas and many opportunities for us to assist others in programs that encourage and support them.

We look forward to receiving suggestions from you for grants which will be voted on at the 2018 NJ District Convention. Please follow the guidelines which appear below.

GUIDELINES FOR SUBMITTING NEW JERSEY DISTRICT MISSION GRANTS FOR THE LWML NJ DISTRICT CONVENTION, 2020:

1. The grant should be mission focused. This means that the project would extend the ministry of the Word and not a purely humanitarian concern.
 - a. Here are some questions to ask when you consider your grant:
 1. How will this help spread the Gospel?
 2. Who will this benefit? Focus on people, not things.
 3. Is this where God would have these monies used?
 4. Where is help available? Who else may be helping with this grant?
 5. Is the grant ready for implementation?
2. Grants may be proposed by individual members, societies, zones, organizations, or Synodical Boards.
3. Grants shall be limited to those for which no adequate provision has been made in the budget of the District or Synod and shall be completed within the biennium in which they are adopted.
4. Grants which involve mission work in sister churches:
 - a. Should be approved by the NJ District Committee of Mission
 - b. Should not impose our ideas of what their needs are
5. Grants should be well documented:
 - a. The need and purpose clearly stated.
 - b. Person, persons, or office receiving funds implementing the grant and reporting progress should be clearly designated. In most cases, District grants will be cleared through the District Office.
6. One copy of the grant should be submitted in Resolution form to the Vice President of Gospel Outreach, LWML, New Jersey District along with pictures in a j-peg format.
 - a. The Resolution should be concise and specific
 - b. Include the following: Grant goals, the need and purpose for which the requested funds will be used, and the amount of funds needed.

NEW JERSEY DISTRICT LWML GRANT PROPOSALS

Grant proposals may be submitted by individual members, member societies, zones and Synodical boards. All proposals must be submitted to the Vice President of Gospel Outreach for Mission Grants by November 15th of the year preceding the New Jersey District LWML Convention. The VP of Gospel Outreach then submits all suggested Mission Grants to the Executive Committee at its November meeting. The grants recommended by the Executive committee shall be sent to the Board of Directors of the NJ District of the LCMS for approval.

Preparing a grant proposal:

1. Prepare a grant in resolution form; for example:

WHEREAS, Christ in His Holy Word has charged us to reach out to all nations;
and

WHEREAS, Educated Christian youth are a means of propagating His Work to
future generations; and

WHEREAS The Lutheran Church of _____ is aware of the need, has
voted approval, and has _____; and

WHEREAS The Lutheran Church-Missouri Synod Board for Missions has
approved the grant; therefore be it resolved

WHEREAS That the Lutheran Women in Mission will vote the sum of \$ 3000.00
to help fund _____.

2. Make the resolution concise but specific. Include grant goal needs, amount of funds required, and purpose(s) for which the money will be used.

3. Prepare a separate detailed information paper on the grant. Include names and comments of persons having special knowledge of grant and applicable information such as:

- Cost of land, facilities, construction equipment, etc;
- Amount of salaries, scholarships, etc.
- Total amount and source of remaining funds if funding is only partial:
- Organization or person responsible for implementing grant, administering funds
- Organization or person responsible for continued maintenance and support.

Please note: Funds for a mission grant must be dispersed or put into use within the biennia they were voted on.

Please forward to: Caren M. Vogt, VP Gospel Outreach
251 Wheatsworth Road
Hamburg, NJ 07419
carenvogt@gmail.com

SUBMIT BY NOVEMBER 15, 2019.

RE: Mission Grants Proposals June 2020 Convention

Although it seems as if we just finished the August 2018 District LWML Convention, the August 2020 Convention will be here before we know it. Now is the time to look for New Mission Grant proposals. We once again have an opportunity to seek out places where our Mites can make a difference in spreading the Gospel within our N.J. District and possibly beyond our geographical boundaries. Since funding from Synod and District for Missions continues to be limited, we should continue to seek those mission-oriented programs which will fit the stipulations of our bylaws for grants that might not happen without our aid. In submitting grant proposals, please pay attention to these specific details:

1. Make sure the information is submitted **NO LATER than November 15, 2019.**

The job of reviewing all the proposals will be greatly facilitated if all grant proposal applications and supporting materials are received by this date. It will be very disappointing to return grant proposals simply because they were not submitted on time!

2. **Attention Zone Presidents:** I have prepared a copy of the grant proposal form for your societies; please distribute them as soon as possible to give your societies ample time to draw up their grant requests. Please familiarize yourself with the applicable bylaws for projects and sign each application that you believe fits the guidelines. This will weed out those proposals that obviously do not fit the criteria. We will once again, as stated in the bylaws Section 1, be looking for grants primarily within the LWML N.J. District geographical area. We will consider requests for missions beyond these areas as monies allow.

3. Sometimes a proposal which initially does not appear to fit the guidelines may be rewritten or re-structured in order to fit. If you have a question, please contact me early.

4. Since we have limited funds to allocate for mission grants, our informal cap in the last few bienniums has been set at \$3,000/grant. If a proposed project requires additional funding, please investigate other available resources to assure supplemental funding for the difference to assure acceptability of your proposal.

5. Pray for discerning vision so that we may recognize opportunities to do God's work here where we live. Speak with your fellow congregational members for ideas.

6. Finally, be mission-minded and be creative.

May God bless you in this process, so that in August 2020 we will have a rich assortment of Kingdom-furthering proposals to choose.

APPLICATION FORM FOR N.J. DISTRICT LWML GRANT PROPOSAL

1. SUBMITTED BY: (Society, Zone or Individual LWML Member)

Name _____

Address _____

Email address _____

Phone Number _____

2. AMOUNT OF GRANT REQUESTED: _____

3. BRIEF DESCRIPTION EXPLAINING NEED FOR THE GRANT: List name of person (specific) receiving the grant, description of items to be purchased, amounts for each, explanation of how the item(s) will further the mission of LCMS and spread of the Word. Use the back of this form and any additional pages as needed for a complete description.

Description of Grant: _____

Items to be Purchased by Grant and Cost of Each Item: _____

How items will be used as Gospel Outreach to spread God's Word and the Mission of LCMS: _____

Grant Recipient: _____

Address of Recipient: _____

Email or Web Page: _____

Phone Number: _____

4. SIGNED BY: Pastor of the Congregation/Counselor _____

LWML Society President _____

Zone President _____

5. CONTACT PERSON: Please list the name, address, phone numbers, and email in case additional information is needed regarding this application.

Name _____

Phone _____

Address _____

Email _____

6. SEND: Original copy of proposal and additional information papers so they arrive by November 15, 2017. Keep a copy for your records for you to reference back to if clarification is needed.

Send To: Caren M. Vogt, VP Gospel Outreach, 251 Wheatsworth Road, Hamburg, New Jersey 07419

carenvogt@gmail.com 973-222-2152